

Dear Contractor:

Below is a list of requirements for taking out a Demolition Permit for Residential and Commercial Properties.

1. **YOU MUST TAKE OUT A DEMOLITION PERMIT BEFORE STARTING JOB**
2. Provide all utility disconnects – water, sewer, gas & electric (with authorized prior approval submitted)
3. Sewer line properly capped.
4. Protect adjoining property (if applicable)
5. Protect all sidewalks and curbing in area (responsible for same if damaged)
6. Demolish and remove structure (foundation and walls included)
7. Call for inspection before fill
8. Fill basement area with clean fill (with slight crown to allow for settlement)
9. Completion of job, including removal of debris, within 30 days of acceptance of proposal (if not complete within 30 days contractor will be responsible for \$500.00 fine per week or portion thereafter until the job is complete)
10. Asbestos siding must be removed and properly disposed of (if applicable)
11. The septic system must be properly filled. (if applicable)
12. Contractor must submit a Certificate of Liability Insurance
13. You must also supply us with a current copy of your DEP Registration sticker and your DEP Registration.
14. All contractors must be registered with the State of New Jersey, per Contractor Registration, P.L. 2003, c. 91.